

BOARD ACTION ITEM

Item Number: BA2023-48

Meeting Date: August 21, 2023

Item Title: Northeast Transportation Service (NETS) Service Provider-Catholic Charities

BACKGROUND

Trinity Metro has partnered with the Northeast Transportation Service Urban Transit District (NETSUTD) to provide NETS service since 2012. One of the requirements of the Interlocal Agreement between NETSUTD and Trinity Metro is for Trinity Metro to competitively procure and enter into a contract with the NETS service provider. The contract with the current service provider, Catholic Charities Fort Worth, will expire on September 30, 2023.

In accordance with Trinity Metro's Procurement Policy, on June 28, 2023, a Request for Proposal (RFP 23-T044) for Northeast Transportation Services (NETS) Service Provider was issued and advertised on Trinity Metro's website and Bonfire Portal. Five firms responded to the RFP and complied with the requirements.

The responding firms included:

- Catholic Charities Fort Worth
- Irving Holdings
- Navarre Corporation
- Real-Time Transport Company
- Via Transportation Inc.

The evaluation committee reviewed and scored the proposed documents against a requirements matrix. The evaluation was based on the Qualifications/Experience/Knowledge and Capabilities of the Company, Methodology/Compliance/Service Plan, References, Financial Capability, and Cost. The Catholic Charities Fort Worth proposal provided the best response, scored the highest, satisfied all requirements, and was found reasonable and satisfactory.

PROCUREMENT

Trinity Metro's Procurement Department has followed procurement policy with the Request for Proposal and is in compliance with all applicable Federal, State, and Trinity Metro procurement requirements.

DISADVANTAGED BUSINESS ENTERPRISE UTILIZATION

No Disadvantaged Business Enterprise (DBE) was established due to the nature of this solicitation.

FINANCING

Funds are available in Trinity Metro's FY2024 Operating Budget. Funds for future contract years will be considered in the respective proposed budgets.

RECOMMENDATION

The Trinity Metro Board of Directors authorizes the President & Chief Executive Officer to execute a contract with Catholic Charities Fort Worth for a term of three (3) years with two (2) one-year renewal

Item Number: BA2023-46

Meeting Date: August 21, 2023
Page 2

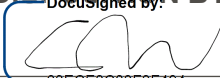
Item Title: Northeast Transportation Service (NETS) Service Provider

options for Northeast Transportation Service (NETS) service provision in the amount of \$9,170,000 with a 10% contingency of \$917,000 for a total not to exceed the amount of \$10,087,000.

STAFF DISPOSITION

Wayne Gensler	August 8, 2023
EXECUTIVE LEADER APPROVAL	DATE

DISPOSITION BY BOARD OF DIRECTORS

<div>DocuSigned by:  63ECE3C83F3F494...</div>	Aug-23-2023
SECRETARY APPROVAL	DATE